

GALLATIN STUDENT COUNCIL (GSC) CONSTITUTION

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PREAMBLE

We the students of the Gallatin School of Individualized Study hereby declare the following document to be the governing Constitution of the Student Council. This constitution supercedes any and all other documents and conventions that have served to govern the procedures of this Student Council. Provisions can be amended, but this document cannot be dissolved.

ARTICLE I: ESTABLISHMENT AND FUNCTION

Section 1 – Establishment of the Student Council

The provisions of this constitution are to ensure the rights of the Gallatin student body; allow for an organization of student representatives, the Gallatin Student Council, to execute the provisions outlined in this Constitution; to formalize the terms of interaction between representatives of the student body, the faculty and the administration; and to guarantee students the right to actively participate in all academic, social and political activities.

Section 2 – Functions of the Council

The Student Council must represent and support the interests and needs of Gallatin students, both within the School and to the University at large, and must be responsible for creating, facilitating and promoting community within the School.

Section 3 – Right of Representation

The Student Council is the only assemblage that shall have the right to represent students in this school or authorize others to do so.

ARTICLE II: STRUCTURE AND MEMBERSHIP

Section 1 – Structure of Council

The Student Council shall consist of an Executive Board and a General Council.

A. Executive Board

The Executive Board shall consist of the following elected positions: President, Vice-President, Treasurer, Secretary, Programming Director, Communications Director and Senator. A Webmaster shall be appointed in an *ex officio* capacity.

B. General Council

The General Council shall consist of the Executive Board, elected members, appointed members and *ex officio* members. The elected members of the General Council are eight (8) Class Representatives, two for each class year, and two (2) Transfer Student Representatives. The appointed members of the General Council include the Student Affairs Representatives, External Liaisons, Committee Chairs and Project Coordinators.

Section 2 – Eligibility for Office

All undergraduate and graduate students enrolled in the Gallatin School of Individualized Study who have at least a 2.00 overall grade point average (GPA), are in good standing with the University, and are enrolled as students for the entire academic year and as full-time students for at least one semester, are eligible to be members of the General Council and committees.

Section 3 – Duration of Office

Unless otherwise specified, all Council officers, elected and appointed, shall assume the full rights and responsibilities of their positions on the final day of each academic year, and shall hold these rights and responsibilities through the summer, fall and spring academic terms, until the final day of the next academic year.

ARTICLE III: DUTIES & POWERS OF THE OFFICERS

Section 1 – Executive Board

- A. Only the members of the Executive Board shall have access to all Council files, past and present, and the right to supply information to anyone requesting it when they deem appropriate. Access may be granted to additional members of Council by the unanimous approval of the Executive Board.
- B. The members of the Executive Board shall meet no less than once per week in addition to General Meetings of the Council.
- C. The members of the Executive Board shall meet with the Deans of the School no less than once per month.

D. Members of the Executive Board

i. **President**

The President shall be the chief executive officer of the Council. S/he shall call and chair all meetings of the Council, shall appoint chairs to all standing Council committees, shall make all administrative decisions to ensure the orderly operation of the Council, and shall be the Gallatin student representative to the University Committee on Student Life (UCSL). The President may designate a chairperson pro tempore to chair a meeting in the absence of the President and the Vice-President; the pro tempore must be a member of the General Council. Only the President can authorize any written material representing the organization. As needed, the President may form ad hoc committees. S/he, along with the Senator, shall be the official voice and representative of the Gallatin Student Council. In the event of a tied Council vote, the President will determine the outcome. The President will act as the Council's liaison to the School's administration and faculty.

ii. **Vice President**

During the absence or incapacitation of the President, the Vice-President shall assume all the powers and functions of the President. The Vice-President shall act as the Executive Board liaison to all Student Affairs Representatives, and will be responsible for the coordination of all student representation on all faculty and administrative committees. The Vice-President shall have other duties as assigned by the President.

iii. **Treasurer**

The Treasurer shall be responsible for oversight and execution of all financial matters of the Council. This person shall sign and execute all contracts in the name of the organization, countersigned by the President. The Treasurer shall maintain a comprehensive set of accounts for all collections and disbursements that shall be provided to the Executive Board every month during the fall and spring terms, or upon request by a member of the Executive Board. A complete annual statement shall be submitted by the standing Treasurer to the newly elected Treasurer and placed in the Council files. The Treasurer, along with the Programming Director, is responsible for oversight of all fundraising events, and may assemble an ad hoc Fundraising Committee as s/he sees fit, and will maintain oversight of this committee. *The Treasurer will act as the standing student representative on the School's administrative Budget Committee.* The Treasurer will work with the designated Student Life administrator to maintain an accurate Council ledger and to organize and facilitate Budget Training workshops for all incoming Student Council and Club Treasurers at the end of the Spring term. The Treasurer shall have access to the budgets of all School clubs upon request.

iv. **Secretary**

The Secretary shall keep an organized and legible record of all proceedings at official meetings, minutes, and make these records available to the public within 48 hours of each meeting. S/he shall be responsible for notifying all members of the General Council of all scheduled General meetings and the

Executive Board of any incoming correspondence directed to the Council; keep an accurate and ongoing master calendar of all official meetings and Council-sponsored events; keep a file of all the minutes and correspondence of the Council; maintain accurate attendance records and membership rosters for all Council committees; communicate with club secretaries to keep accurate membership counts and event calendars; and call for approval of the minutes at the start of every General Meeting. In collaboration with the Communications Director and the Webmaster, the Secretary will ensure that the official master calendar is accurate and accessible to all students. The Secretary will record and transcribe all official public forums and make said transcripts available to the public within such time as is dictated by the President.

v. **Communications Director**

The Communications Director shall be the coordinator of all communication between the Council and the student body at large, and shall be responsible for the effective promotion of all Council services, events and programming. The Communications Director will ensure that the content of all public Council forums (bulletin boards, websites, etc) is maintained and updated on a regular basis to remain current, and shall have oversight of the Council Publications Coordinator. The Communications Director will coordinate design, production, sales and distribution of all merchandise, and will work with the Treasurer to maintain accurate records of funds raised through such sales. In collaboration with the Secretary and the Webmaster, the Communications Director will ensure that the Council's official master calendar is accurate and accessible to all students.

vi. **Programming Director**

The Programming Director shall be the coordinator of all Council-organized social and academic programming. In active collaboration with the Class Representatives, the Programming Director will organize and facilitate regular social programming that serves the interests of the student population and strengthens the Gallatin community. In collaboration with Gallatin's Student Life Coordinator, the Programming Director will act as a resource and advisor to all students interested in forming new Gallatin clubs. The Programming Director will act as the Operations Coordinator for the activities of the entire Council, and in this capacity will be expected to coordinate the reservation and allocation of meeting and event spaces on campus, to secure the use of off-campus spaces in coordination with the Treasurer, and to provide information about on- and off-campus space availability to all Council officers as needed.

vii. **Senator/Alternate Senator**

The Senator shall represent the student body and the Student Council at the meetings of the Student Senate and the University Senate. S/he shall: report to the Council on relevant matters and events which occurred and were discussed at these meetings; assume whatever duties assigned by the Student Senators Council, University Committee on Student Life and the University Senate; and be required to raise issues at the Student Senate meetings if the Student Council so desires.

During the absence or incapacitation of the Senator, the Alternate Senator shall assume all powers and functions of the Senator. The Alternate Senator will assume whatever duties assigned by the Student Senators Council and the University Committee on Student Life. The Alternate Senator will at all times act as the Executive Board liaison to all External Liaisons, and will be responsible for the coordination of collaboration between the Council and all external campus offices. Either the Senator *or* the Alternate Senator must be present at each meeting of the Executive Board.

viii. **Webmaster (ex officio)**

The Webmaster shall be responsible for the design, implementation and maintenance of all online Council services and projects. As an appointed member of the Executive Board, the Webmaster shall be present at all Executive Board meetings in an *ex officio* capacity, and will not hold voting privileges other than those held by all members of the General Council. S/he shall: ensure that all current news, information and calendars are accessible online to all students; maintain and administer privileges on the gallatinDIGITAL forums; ensure, in collaboration with the Vice President and the Course Evaluation Coordinator, that course evaluation data is compiled, archived and made accessible online to all students. The Webmaster shall, whenever possible, suggest and develop additional online services to improve the efficient conduct of Council business.

Section 2 – General Council

A. General Council Meetings

The members of the General Council will hold a General Meeting on the first and third Fridays of each month during the academic year. These meetings must be publicized to the entire student body and open to all students.

B. Annual Council Retreat

All members of the General Council shall participate in a Council-wide retreat off campus no less than once during each academic year, in order to pursue an agenda as set down by the Executive Board. In addition, members are expected to attend additional training and planning sessions as scheduled by the Executive Board.

C. Membership of the General Council

i. **Class Representatives**

There shall be ten (8) Class Representatives: two (2) representatives for each of the four undergraduate classes. These representatives shall be responsible for soliciting the opinions of their respective classes regarding matters before the Council, keeping their constituents well informed and coordinating social and academic programming for the benefit of their class. Class Representatives are required to organize a minimum of three (3) events during each semester. Class Representatives must submit a written proposal detailing their planned programs and initiatives to the Executive Board

within the first month of each semester. Class Representatives are required to be present and to file a written report on their work with the Secretary at each General Meeting of the Council.

ii. **Transfer Representatives**

There shall be two (2) Transfer Representatives. These representatives shall be responsible for determining and addressing the specific needs and concerns of transfer students, ensuring that all transfer students are aware of the resources and services available to them, and coordinating social programming which helps integrate transfer students into the Gallatin community. Transfer Representatives are required to organize a minimum of two (2) events during each semester.

iii. **Student Affairs Representatives**

There shall be a minimum of one (1) recognized Student Affairs Representative for each faculty or administrative committee on which student representation has been permitted. (Annual committees will include Advisement & Policy (A & P) and Curriculum; ad hoc committees will include Hiring Search Committees) Student Affairs Representatives shall: be present at *all* scheduled meetings of their respective committees; assume all duties assigned to them by the Chair; file brief reports with the Secretary within 24 hours of each committee meeting, detailing the agenda and the resolutions reached on each item of business, and indicating all announced matters remaining before the committee for consideration; solicit student input on committee decisions as needed; file a thorough report with the Secretary at the end of each semester, for publication to the student body, detailing the efforts and decisions of their committee during the entire semester.

iv. **Coordinators**

a. **Course Evaluations Coordinator**

The Course Evaluations Coordinator, under the direction of the Vice President, shall be responsible for all phases involved in the process of making Student Course Evaluations accessible to the student body. These phases may include, but are not limited to, the preparation and distribution of evaluation forms, tabulation and data entry of evaluation results, and active communication to address faculty and administration concerns regarding the Evaluation process. In collaboration with the Webmaster, the Course Evaluations Coordinator shall ensure that course evaluation data is compiled, archived and made accessible online to all students.

b. **Publication Coordinator**

The Publication Coordinator, under the direction of the Communications Director, shall be responsible for the design, production and printing of all Council-sponsored publications. S/he shall act as the Editor-in-Chief of "715", the monthly calendar magazine that is produced and distributed to all students, and shall collaborate with the Secretary and other Council and Club Officers to gather and organize the content of this magazine.

The Publication Coordinator shall also be responsible for design and production of the annual “Freshman Facebook” and the Council-sponsored “Student Handbook.”

v. External Liaisons

a. Liaison to the Office of Community Service

The Community Service Liaison, under the supervision of the Alternate Senator, shall be responsible for all communication and collaboration between the Council and the NYU Office of Community Service. S/he shall: communicate information between these bodies in a timely manner, ensure Council awareness of campus Community Service projects and ensure, in collaboration with the Programming Director, that the Council organizes and executes a minimum of two (2) service events per semester.

b. Liaison to the Office of Career Services

The Career Services Liaison, under the supervision of the Alternate Senator, shall be responsible for all communication and collaboration between the Council and the NYU Office of Career Services. S/he shall: communicate information between these bodies in a timely manner, ensure student awareness of relevant career service programming, and organize a minimum of one (1) career event per semester targeted to the needs of the student body.

ARTICLE IV: COMMITTEES

Section 1 – Purpose of Committees

Committees are established to address significant objectives of the Council and to ensure the efficient and expedient planning and implementation of Council initiatives.

Section 2 – Appointment and Duties of Chairpersons

All committees shall have two Chairs of equal authority who will be responsible for oversight and execution of the duties of each committee. These chairs shall be appointed by the President and must be approved by a majority vote of the Executive Board. The powers and duties of the committee chairs exist as provided in Article III, Section 2.C.ii.

Section 3 – Formation of New Committees

A. Standing Committees

New standing committees can be formed to address long-term initiatives or concerns of the Council. Any member of the Council may advance proposals for the formation of new standing committees at any General Meeting. Such proposals must be presented to all members of the General Council in writing, and should detail the intended mission and immediate agenda of the proposed committee. Each new committee proposal will be put to a majority vote at the first General Meeting of the Council following that proposal’s introduction.

B. Ad Hoc Committees

Ad hoc committees can be formed to address short-term initiatives or concerns or to explore questions that have been brought before the Council. Any member of the Council may advance proposals for the formation of an ad hoc committee at any time. Such proposals must be presented to the Executive Board in writing, and should detail the intended mission and immediate agenda of the proposed committee. Proposals will be approved by quorum of the Executive Board within one week of receipt. The President reserves the right to form an ad hoc committee at any time without need of further approval.

Section 4 – Dissolution of Committees

A. Standing Committees

Proposals for the dissolution of committees must be made either by the Chair of the Committee in question or a member of the Executive Board. Proposals for dissolution may be presented to all members of the Council in writing during any General Meeting, and must establish either that the objectives of the Committee have been met or that the work of the Committee is no longer required. Motions to dissolve will be put to a vote at the next meeting of the General Council following their introduction, and shall require a majority vote of both the Executive Board *and* the General Council.

B. Ad Hoc Committees

By default ad hoc committees shall be dissolved at the close of the academic year in which they were formed. Dissolution prior to the completion of the academic year requires majority approval of the Executive Board.

ARTICLE V: CLUBS

Section 1 – Formation of New Clubs

A. Conditions for Club Formation

All Gallatin students shall hold the right to propose and establish school clubs and organizations that will be eligible for funding and support from the Gallatin Student Council. To establish a new club, at least four students must assemble as members of the club's initial Executive Board. 75 percent of the membership list for a Gallatin school-specific club must be fully matriculated Gallatin students; the remaining 25 percent may be fully matriculated NYU students, staff, faculty, alumni or other members of the NYU community. While non-NYU participation is permitted, only members of the NYU community shall be recognized as valid members of the organization.

B. Establishment of Club Charter

All groups wishing to be authorized as official Gallatin clubs must prepare a complete charter detailing the purpose and operational guidelines of the proposed organization. Club charters may include all articles the founding Board find necessary to the effective establishment and perpetuation of the organization, but

must include: the date of the Club's Formation, an official Statement of Purpose; clear membership guidelines, detailed descriptions of all Club Officer positions and the responsibilities of each, clear guidelines establishing the terms of appointment or election for future Club Officers, a statement outlining the terms of the Club's interaction with the Gallatin Student Council and procedural guidelines for amending the terms of the charter. The completed charter must be submitted to the Executive Board of the Council with the signatures of all Club Officers. Charters are considered official and binding once signed by the Council President.

Section 2 – Rights and Privileges of Clubs

A. Grant of Official Club Status

All clubs must submit a formal Letter of Request for Club Status at the beginning of each year, before the deadline posted by the Secretary. The Executive Board will review all requests, and issue letters to all qualifying organizations granting Official Club Status and all attendant privileges. Organizations that do not apply for official club status before the posted deadline may still apply later in the year, but may not be eligible for financial support from the Council.

B. Privileges of Club Status

All clubs holding Official Club Status are entitled to support from the Council so long as they meet the requirements placed upon clubs as listed in Article V.3 (*below*). These privileges shall include: the right to storage space in the Student Council Office; an official Club Mailbox; an account on the Council server; access to office supplies and resources; advisement support from the Council and the Gallatin Student Life Coordinator.

C. Budget Allocation

All clubs holding Official Club Status will be eligible for financial support from the Council. Budget proposals will be requested either at the beginning of the academic year or at the beginning of each semester, at the discretion of the Executive Board, and will only be reviewed if submitted by the posted deadline.

If annual allocations are made, the Executive Board reserves the right to adjust a club's initial allocation at the beginning of the spring semester, depending on the club's success in meeting their stated goals and/or spending their allocation as planned during the previous semester. Budget allocations, once granted, may not be transferred to other clubs without the approval of the Council Treasurer.

D. Council Membership (ex officio)

The President of each club holding Official Club Status shall be considered an ex officio member of the General Council for the entire academic year.

Section 3 – Responsibilities of Club Officers

All clubs holding Official Club Status are required to fulfill the following responsibilities to the Council. If these requirements are not fulfilled, the club may be denied access to its budget allocation and/or club privileges may be revoked.

- A. A Club representative must be present at the first General Meeting of each month to report on the activities, plans and needs of his/her organization.
- B. Club Officers must attend all required Council training sessions, workshops and retreats.
- C. Club events and programming open to all students must be promoted and visible.
- D. At the request of the Executive Board, accurate rosters of student attendance at events must be available from the Club Secretary, and current ledgers indicating all expenditures must be available from the Club Treasurer.

ARTICLE VI: FINANCIAL AND ALLOCATION PROCEDURES

Section 1 – Disbursement authorizations require at least two signatures: that of the Treasurer countersigned by that of the President.

Section 2 – Internal expenditures and allocations of funds to student organizations require approval of a majority vote.

Section 3 – The Student Council may audit the books of any recognized student organization within its domain.

Section 4 – Allocations to external organizations not recognized require approval by a majority of the members present.

Section 5 – No loans shall be granted to any external organizations.

ARTICLE VII: ELECTION PROCEDURES

Section 1 – Required Annual Elections

All Council positions are held from the time of election or appointment until the close of the spring term. As such, the Council must hold open elections for all Executive Board and Class Representative positions during the coordinated election period designated by the Student Senators Council (SSC) and the University Committee on Student Life (UCSL). If elections are not held during this period, they must be held no later than two (2) weeks prior to the close of the spring term.

Section 2 – Qualifications for Office

A. All candidates for office must meet the eligibility requirements specified in Article II, Section 4. Exceptions to these requirements can be granted only through a majority vote of the General Council.

B. Position-Specific Qualifications

a. **President and Senator**

Candidates running for the office of President or Senator must have served on Council for no less than one (1) year, or have recorded attendance at no less than six (6) General Meetings of the Council.

b. **Executive Board**

Candidates running for the offices of Vice President, Treasurer, Secretary, Programming Director and Communications Director must have recorded attendance at no less than four (4) General Meetings of the Council.

c. **Class Representatives / Transfer Representatives**

Each candidate running for the office of Class Representative must be enrolled in the class year that s/he seeks to represent. Candidates for the officer of Transfer Representative must be enrolled in Gallatin, and must have transferred into the school within the past two (2) semesters.

Section 3 – Nominations

Nomination forms shall be made available in the Council Office no later than one month prior to the Official Elections. All students are eligible to nominate candidates for office, so long as those candidates meet the qualifications noted in Section 2. Nomination forms must require the name and contact information of the candidate, as well as their expected date of graduation. A member of the Executive Board shall contact all nominees within 48 hours of receipt of their nomination form to accept or decline the nomination for office. The nomination period will last until two weeks prior to the Official Election.

Section 4 – Petitioning for Support

Those candidates who accept a nomination for office, nominees, will be provided with an official Petition for Support upon close of the nomination period. To be considered a candidate for office, each nominee must gather fifty (50) signatures of support from the student population. Signatures on the Petition for Support are valid only if accompanied by the expected graduation date and identification number of each student. The Petition for Support must be completed in full no later than one week prior to the Official Election.

Section 5 – Candidate Meeting

All nominees who complete the Petition for Support must be present at an information meeting and discussion one week prior to the Official Election. This meeting, to be held by the Executive Board, shall be held to discuss the final details of the election process and answer all candidate queries.

Section 6 – Voting

The Official Election will take place during the coordinated election period, as dictated in Section 1, and shall be a school-wide event. The ballots will be kept in strict confidentiality and will be tallied in secret by an independent group of three to five individuals appointed by the President and approved by a majority of the General Council. Any duplicate votes will be held null and void.

Section 7 – Transfer of Power

The results of the election shall be announced at the first General Meeting of the Council following the Official Election. Following the announcement, the Officers-elect will observe the work of the standing Officers for the remainder of the academic year. All privileges and authority of office shall be transferred to the Officers-elect on the final day of the academic year.

Section 8 – Election Contingencies

Should the Council fail to hold an election, all non-graduating members of the Council shall then make up the total membership of the Council. A quorum of these members shall be necessary to call a meeting to order. The remaining Council shall conduct an election within the first four weeks of the fall term.

Section 9 – Election of Freshmen Representatives

New first year students will be allowed to nominate themselves and their peers as candidates for the office of Freshmen Class Representative until the end of the first month of each academic year. An election shall be held during the first week of school following the close of nominations, with all First Year students authorized to vote.

Section 10 – Election of Transfer Representatives

New transfer students will be allowed to nominate themselves and their peers as candidates for the office of Transfer Representative until the end of the first month of each academic year. An election shall be held during the first week of school following the close of nominations. All students who have transferred to Gallatin in either the current or previous semesters are authorized to vote.

ARTICLE VII: VACANCIES AND REPLACEMENT

Section 1 – Resignation of Office

A. Resignation Procedure

The resignation of a Council member shall be required in writing. Said resignation shall be submitted personally to the President of the Student Council.

B. Replacement of Resigned Officers

If a Council seat is resigned at any time during the school year it shall be filled through an appointment by the President and approved by a majority vote of the Executive Board.

Section 2 – Dismissal from Office

A. Grounds for Dismissal

The President can recommend the dismissal from office of any Council member who has missed three or more General Meetings within a semester without substantial reason. Consistent failure to perform the required functions of an office shall also constitute grounds for a recommendation of dismissal. The same recommendation may be made of the Senator if s/he (or alternate designated to attend in his/her place) misses three meetings of the Student Senate, University Senate and/or the University Committee on Student Life. If any member of the Executive Board is delinquent in such a manner, any three members of the General Council may proffer a recommendation for dismissal. No proposal for dismissal can be issued against a Council member until that member has held office for six (6) school weeks.

B. Dismissal Procedure

All recommendations for dismissal must be filed in writing with the Secretary. Dismissal of a member of the General Council requires a unanimous vote of the Executive Board. Dismissal of a member of the Executive Board requires a 3/4 majority of the General Council. All dismissals shall be announced at the first General Meeting following the decision. At this time, any member of the General Council may call for a vote to challenge the decision. Dismissals can only be overturned by a 3/4 vote of the entire General Council. If the dismissal is not challenged and overturned, it shall be considered effective immediately.

C. Replacement of Dismissed Members

If a Council member's seat is dismissed at any time during the school year it shall be filled through an appointment by the President and approved by a majority vote of the Executive Board.

Section 3 – Impeachment and Removal from Office

A. Internal Removal (Impeachment and Conviction)

a. Power of Impeachment

The Council shall have the sole power of impeachment and conviction of one of its members. All members of the Council hold this privilege.

b. Grounds for Impeachment

All members of the Council may be subject to impeachment and may be removed from office for conviction of gross and deliberate dereliction of duties assigned to that office in other articles and sections of this Constitution, abuse of office held, or violation of New York University rules and bylaws.

c. Impeachment Procedure

Impeachment charges must be presented to the entire Council in writing at a General Meeting. The Secretary will conduct a vote of the entire Council to dismiss or advance the charges that have been issued. If the charges are advanced a vote on conviction will be held immediately, unless a motion to

delay is proposed by any Council member. A motion to delay can only be passed by a majority vote of the Council. If the motion is passed, the vote on conviction shall be held at the next General Meeting; if the motion is rejected, the vote on conviction will be held without further delay.

d. Conviction Procedure

The Secretary will conduct a roll call vote and record each Council member's vote for the minutes. Conviction of the accused requires that a 2/3 majority of the Council vote in the affirmative.

e. Penalties

Upon conviction, the maximum penalty invoked by the Council shall not exceed removal from office.

f. Replacement of Convicted Members

If a Council member's seat is dismissed at any time during the school year, it shall be filled through an appointment by the President and approved by a majority vote of the Executive Board.

B. External Removal (Recall of Office)

a. Grounds for Recall

The students of the School shall have the power of recalling an elected Council member for: abuse of constitutional power; gross and deliberate dereliction of duties assigned to that office in other articles and sections of this Constitution; deliberate misuse of Council funds, resources or facilities for personal gain; violation of New York University rules and bylaws; and any charge which indicts a member for trying to subvert Council.

b. Recall Procedure

A petition to recall must contain the name and office of the Council member to be recalled; specific charges against the member named; and the signatures, addresses, telephone numbers and identification numbers of 50 percent of those Gallatin students who voted in the election for that office. A petition to indict the President requires 60 percent. The petitions shall be provided to the Secretary, who must verify the signatures within fourteen (14) days. No petition of recall may be submitted against a Council member until that member has held office for six (6) school weeks.

c. Replacement of Recalled Members

Officers who are recalled will be replaced through special election, to be held within fourteen (14) days of the member's removal from office. An election committee shall be chosen from amongst those members of the Council not being recalled and will include one member from the administration or faculty. The election committee shall draw up election rules that must be approved by a majority vote of all members not being recalled.

Section 4 – Replacement of the President

The Vice-President shall become President upon the office being vacated. Two weeks after the Vice-President has assumed office, the General Council must hold a vote of

confidence. The vote shall be held by ballot. If it passes by majority, the Vice-President shall remain President. If it fails, the Vice-President will remain Vice-President and a new President will be appointed by a unanimous vote of the Executive Board and a majority vote of the General Council. Whatever the outcome of the vote of confidence, it may not be rescinded or reconsidered.

Section 5 – Replacement of the Senator

The Alternate Senator shall become Senator upon the office being vacated, and a new Alternate Senator shall be appointed by a unanimous vote of the Executive Board and a majority vote of the General Council.

ARTICLE IX: AMENDMENT PROCEDURE

Section 1 – The Student Council, whenever 3/4 of the fixed membership deems it necessary and appropriate, shall propose Amendments to this Constitution.

Section 2 – The proposed Amendment or Amendments shall be voted on by the student body at the earliest regularly called election for any Gallatin Student Council office.

Section 3 – The Student Council may, by a 3/4 vote, choose to hold a special election during the year, the purpose of which would be to ratify an Amendment.

Section 4 – If a special election is called to ratify an Amendment, the President shall then appoint an Election Director subject to approval by a majority vote of the Council.

Section 5 – Ballots should be prepared providing a space for the affirmative or negative expression of opinion. The Amendment(s) shall be made clearly visible at every polling place and a sufficient number of copies should be made such that anyone wishing to read the items up for approval shall have the opportunity to do so.

Section 6 – The Election Committee is the body that has the power to make decisions in regard to a vote on the ratification of an Amendment. They may either certify the results of the election or hold a new election for the ratification in the case that technical problems were such that the votes were not correctly registered or if the tabulation was impossible.

Section 7 – Provisional Adoption

When deemed critical to the effective functioning of the Council, amendments may be passed on a provisional basis until a special election can be held to ratify the amendment. The provisional adoption of amendments shall require the unanimous approval of all elected Council officers, and such amendments shall be held as valid for no more than two (2) months of the academic year, after which time a special election must be called.